



FY 2021-2022

Revenue Deposit and Receipt Form

Date of Receipt: _____

Amount of Deposit: _____

Source of Deposit: _____

Please attach all supporting documentation to this form and indicate where funds should be allocated (e.g., ANGP Tickets, Lawn Signs, Jefferson Cups, Paypal Fees and/or Special Seating). Where applicable, please attach a summary list and total of check #'s and check amounts.

Deposit Preparer Information

Signature: _____ Printed Name: _____

Deposit Prepared by: _____

Telephone / E-mail (of preparer): _____

PTSA Committee Chair or Executive Committee Member Approval

Signature: _____ Printed Name: _____

I acknowledge receipt of \$ _____

Treasurer's Signature: _____

Instructions: Please complete this deposit form with attached funds and contact the PTSA Treasurer (see below) to make deposit arrangements. Deposits should be hand delivered or left in the Treasurer's folder in the PTSA mailbox in the school's front office.

Questions? email treasurer@tjptsa.org



For Treasurer's Use Only:

Date Deposited: _____ Deposit #: _____ Account: ANGP