



TJ PTSA Executive Board Meeting Minutes

November 29th, 2021 at 07:00 pm

Attendees:

Executive Committees: President Yvette Rivers, First VP Li Yang, Second VP Jun Wang, Treasurer Himanshu Verma, Corresponding Secretary Hanning Chen, Secretary Laura Marschoun

Committee Chairs: Family Engagement Committee (FEC) Chair Ms. Shawna Yashar, Academic Support Committee (ASC) Chair Ms. Haiyan Richter

Others: Parliamentarian Mr. Steven Berke, VA PTA Support Team consisting of Ms. Debbie Kilpatrick, Ms. Pam Croom, Mr. Jason Morgan and Mr. Hamid Munir.

Location: Google Meet

Agenda

1. Call Meeting to Order
2. Review and approval of 2021-2022 EB & EC Meeting Minutes
3. Recommendation to publish the approved 2021-22 EC & EB Meeting Minutes to the TJ PTSA website
4. Recommendation to make the ANGP subcommittee a committee
5. Other Unfinished Business
6. New Business
7. Adjournment

Call Meeting to Order

- A quorum was determined to be present and the president called the meeting to order (@7:02).
- The president asked the secretary to screen-share the agenda and she stated the basic rules for the meeting; such as raising hands and speaking only after being recognized.

Review and Approval of 2021-2022 EB & EC Meeting Minutes

- Since the minutes had all been distributed electronically in advance and there was no objection, the minutes were not read aloud during the meeting.
- As there were no corrections to the 2021-08-30 TJ PTSA EC-EB Meeting Minutes, the minutes were approved as presented.
- The 2021-10-11 TJ PTSA EC-EB Meeting Minutes were presented and the FEC Chair offered a correction to more accurately reflect Mr. Davison's statements in the chat.
- Discussion ensued and a consensus wording was agreed upon. The 2021-10-11 TJ PTSA EC-EB Meeting Minutes were approved as corrected.
- As there were no corrections to the 2021-10-13 TJ PTSA EC-EB Meeting Minutes (continuation of 10/11), the minutes were approved as presented.
- As there was no correction to the 2021-11-01 TJ PTSA EB Meeting Minutes, the minutes were approved as presented.
- As there were no corrections to the 2021-11-08 TJ PTSA EB Meeting Minutes, the minutes were approved as presented.
- As there were no corrections to the 2021-11-18 TJ PTSA EB Meeting Minutes, the minutes were approved as presented.

Recommendation to Publish the Approved 2021-22 EC & EB Meeting Minutes to the TJ PTSA website

- The secretary moved to publish the approved EC & EB meeting minutes to the TJ PTSA website after we have a legal review of the minutes. It was seconded by the corresponding secretary.
- Motion passed unanimously.

Recommendation to Make the ANGP Subcommittee a Committee

- The first VP moved to make the ANGP subcommittee a committee. It was seconded by the secretary.
- The first VP stated that the ANGP is too big to be a sub-committee and is a committee that operates almost year round, arranging its own fundraising events, contacting its own vendors, etc. They are not a separate entity as all the financial transactions go through the PTSA Treasurer. She stated that it will be easier if the chair sits on the board.
- The FEC chair stated that it is almost mid-year and raised concern about the burden of the ANGP chair to attend the board meetings. She also stated the current chair had mentioned to her that the chair prefers not to attend the board meetings. The FEC chair mentioned she understood that the ANGP committee operates like a silo within the PTSA and suggested that it might not belong inside the PTSA; however, that should be something to be discussed for the following year.
- The SOA Support Team stated that the board needs to be fully responsible for the operations of the ANGP work and if it remains a sub-committee, the FEC Chair will need to be involved in the day-to-day activities as she will be their spokesperson to the Board.
- The Support Team also indicated that this ANGP committee needs to maintain a clear and clean accounting processes as this committee has venues and spendings unique to it. Having direct communication to the officers will facilitate this effort. The chair does not

need to come to every single board meeting, she can get an excuse from the president and/or submit a written report.

- The first VP agreed and indicated that she has been attending the ANGP's weekly meetings.
- After no further debate, a vote was taken:
 - First VP, Second VP, Corresponding Secretary, Secretary, Academic Support Committee Chair, and the President voted in favor.
 - No one opposed.
 - The treasurer and the Family Engagement Committee Chair abstained.
 - Motion passed.

Unfinished Business

- None

New Business

- The president stated that earlier that day, all TJ PTSA officers except herself were served a legal complaint filed by Brian Davison, suing some of the officers and TJ PTSA.
- She informed the board that she had reached out to the PTSA insurance company and she will be completing an incident report soon to start processing a claim, but it could take a while to hear back on the decision on that claim.
- Due to the nature of the discussion and without objection, the board entered the executive session at 7:50 pm.
- The second VP moved to come out Executive Session and it was seconded by the corresponding secretary. Motion passed.
- Exited Executive Session at 8:23 pm.
- Reports from the Executive Session:
 - The Executive Board decided to retain Attorney Peter Goldman to represent the TJ PTSA for this week's scheduled hearing.
 - The Executive Board decided to update the revised budget draft to include up to \$10,000 in legal fees to be presented to the membership for approval at the next membership meeting.

Adjournment

- Meeting was adjourned @8:25 pm

Minutes Prepared by Laura Marschoun, TJHSST PTSA Secretary

Minutes Approved as ___x___ Presented or _____ Amended on ___January 24th, 2021___