



TJ PTSA Executive Committee Meeting Minutes

02/02/2022 at 8:00 pm - 9:30 pm

Attendees:

Executive Committees: President Yvette Rivers, First VP Li Yang, Second VP Jun Wang, Treasurer Neelam Janardhan, Corresponding Secretary Hanning Chen, Secretary Laura Marschoun, Principal Dr. Ann Bonitatibus

Location: Google Meet

Agenda

1. Call meeting to order
2. Treasurer's update (Financial review, outstanding transition issues, etc.)
3. Student scholarship requests
4. Nominating Committee Instructions (Final VA PTA Request)
5. Unsolicited Emails to Members and General Membership Meeting Disruptions
6. Bylaws/Governance Committee - Additional Member Nomination
7. ANGP Co-Chairs
8. ANGP Store Access
9. Student Support Funding Request Process
10. HackTJ/Student Club Support Allocation
11. Counselor Appreciation Week
12. Survey Review and Planning Meeting
13. Monthly Executive Board Meetings
14. Other Unfinished Business
15. New Business
16. Adjournment

Call Meeting to Order

- A quorum was determined to be present and the president called the meeting to order (@8:02).

Treasurer's update

- The treasurer reported that the accounts transfer and transitions were completed.
- The VAPTA cashed the Oct 25 check and uploaded members list sent by Himanshu/Jun. She planned to look at the discrepancy of the numbers (254 vs 251 vs 246). She will reconcile and will send the new dues payment and upload new members after Oct 25.

Student scholarship requests

- The president reported that she called Sara Genetin-Pilawa (TJ Director of Student Services) to discuss the recent request for hardship from a Student Counselor. Ms. Genetin has communicated the processes to the rest of her staff.
- In general, the school would know the resources available to the students more than the PTSA. Sara Genetin-Pilawa would be the point of contact for any academic-related funding requests while Dylan Forshay, the new Director of Student Activities would be for extracurricular-related funding requests. So all requests for financial assistance to students should go through Ms. Genetin or Mr. Forshay.
- The president would do a follow up meeting with the two staff members and will invite the boosters' presidents so everyone can be on the same page. The principal mentioned possibly inviting the new TJPF Director of Development and Outreach, Mark Gray-Mendes.
- The principal stressed that financial difficulties should not be a barrier to join a club or participate in the competitions.

Nominating Committee Instructions

- The group discussed how to best select the nominating committee candidates: simple election, proposed slate to better represent the various stakeholders, etc.
- The president will write a draft for the nominating committee instructions and ask the officers to vote via email.

Student Support Funding Request Process

- The group discussed how to streamline the application and club funding selection processes.
- The group agreed to have the new initiative being advertised in the weekly newsletter and student clubs can ask for funding once a year up to \$500.
- The secretary will create a draft for the request form and the group will review it.

Principal Report

- Parents and staff conveyed messages that they were pleased with the past PTSA General Membership Meeting. However, some wonder if there is something that could be done to stop the attacks, abusive and unsubstantiated claims in the chat platform.

Principal Ann Bonitatibus left the meeting @8:49 pm

Unsolicited Emails to Members and General Membership Meeting Disruptions

- Due to the nature of the discussion and without objection, the EC entered the executive session at 8:51 pm.
- The secretary moved to come out of the Executive Session and it was seconded by the treasurer. Motion passed.
- Exited Executive Session at 9:36 pm.
- Nothing to report from the Executive Session

Bylaws/Governance Committee

- The group discussed a new application for the Bylaws Committee from Thyaga Nandagopal who applied after the Jan 27th Meeting.
- The group discussed the following options for the vote:

- a. Keep the current Bylaws Committee as it
- b. Add Thyaga Nandagopal to the Bylaws Committee and add Laura Marschoun to make an odd-numbered committee.
- The vote was taken and option B was approved.

ANGP Co-Chairs

- After a brief discussion, it was decided to appoint Manaswini Sahu and Helen Deng as the co-chairs for the ANGP committee and only Helen Deng as the voting member of the Executive Board.

ANGP Store Access

- After a brief discussion, it was decided to allow purchases without login.

HackTJ/Student Club Support Allocation

- After a discussion, it was decided to invite the HackTJ student to complete the new Student Support Request form and only approve up to \$500 to be consistent with the new policy described above.

Counselor Appreciation Week

- The group approved the funding for Counselor Appreciation Week Breakfast for \$175.

Survey Review and Planning Meeting

- The group agreed to discuss the survey results on Wednesday Feb 9th.

Monthly Executive Board Meetings

- The group agreed to have the Executive Board Meetings a week before the scheduled General Membership Meetings to allow enough time to publish any GMM's materials prior to the meetings.

Other Unfinished Business

- None

New Business

- None

Adjournment

- Meeting was adjourned @10:17 pm

Minutes Prepared by Laura Marschoun, TJHSST PTSA Secretary

Minutes Approved as ___x___ Presented or _____ Amended on ___February 18, 2022___