



## **TJ PTSA EC Meeting Minutes**

June 28, 2021 at 6pm - 8:30pm

**Attendees: President Bonnie Qin, President-Elect Harry Jackson, First Vice President Li Yang, Second Vice President Jun Wang, Treasurer Himanshu Verma, Secretary Laura Marschoun, Corresponding Secretary Hanning Chen, TJHSST Principal Dr. Ann Bonitatibus and a Professional Parliamentarian Mr. Steven Berke.**

**Location:** TJHSST, Principal's conference room

A quorum was determined to be present and Bonnie called the meeting to order.  
Welcome statement by Bonnie.

Approval of the agenda (attached):

- Harry moved to add into the agenda the creation of a new liaison to the TJPF (Thomas Jefferson Partnership Fund).
- After a short discussion, the motion was determined as not in order (Article 9 Section 3b)

Agenda was approved unanimously.

Bonnie moved to retain Mr. Steven Berke, a professional parliamentarian.

“That Mr. Steven J. Berke is retained as parliamentarian for this Association. That he be compensated in the amount of \$200 for this service at this meeting. And that the President is authorized to enter into a contract with Mr. Berke for his service for the period from July 1, 2021 through June 30, 2022, subject to the approval of the Executive Committee.”

The motion passed unanimously.

Harry moved to have an audio recording made of the meeting and permit the transmission or distribution of the recording at a later time.

Motion was not approved.

Harry voted in favor, Bonnie, Li and Laura voted against, Hanning, Himanshu, Jun and Ann abstained.

Welcome statement by the Principal  
Introduction of attendees.

Discussion of the VA PTA Intent Letter, date June 23, 2021

- Unanimous commitment to save TJ PTSA
- Harry informed the Executive Committee that he had sent his version of the Response Letter to this body in his email on June 28, 2021 at 11:07 AM.
- Dr. Bonitatibus voiced an objection to the mischaracterization that she had collaborated with the Thomas Jefferson Alumni Action Group (TJAAG) on a community information meeting about TJ.
  - She and the Director of TJ Admission attended the meeting under the direction of their supervisors. Their purpose in attending was to ensure accurate information was shared.
  - Unanimous board acknowledgement of the statement.
- After discussion it was agreed that:
  - Himanshu will edit Harry's draft to reflect the new information revealed during the discussion
  - Himanshu will then socialize the draft with the VAPTA
  - Bonnie will send her draft to this Executive Committee members

Discussion of the transition and housekeeping business

- Audit Committee: Himanshu, Kaushik and Anna Lee Kim will form the committee and will report back to give this Executive Committee regular updates during its subsequent meetings.
- Appointment of chairs for standing committees: Some names were mentioned but no formal appointments were made and the matter is tabled until the next EC Meeting.
- Class of 2025 Regional Parties: Renee Rodriguez (Challenge Success) and Penny Dunlop (Health & Wellness) will be the leads.
- Membership sale for year 2021-2022 is suspended until more is known about the future of the chapter
- Standing Rules: Jun and Li will lead the drafting of the Standing Rules and socialize them with the VAPTA

An Executive Board meeting is set for Friday, July 2, 2021 from 6-8 pm

- Location TBD, official physical location is preferred with fallback location of Himanshu's house.
- Action item: Laura will locate and secure an official physical location and will inform the rest of the Board

Bonnie adjourned the meeting at 8:29 pm.

Minutes prepared by Laura Marshoun, Secretary

Approved as Presented \_\_\_x\_\_\_ or Amended \_\_\_\_\_ on Date \_\_\_August 3, 2021\_\_\_

**Attachment:**



TJ PTSA EC Meeting Agenda/Minutes

June 28, 2021 at 6pm - 8pm

**Agenda/Minutes**

**Attendees:**

**Location:** TJHSST, Principal's conference room

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|--------------------|---|
| 6:00 pm            | Call to order and Welcome: Bonnie Qin, TJPTSA President   |
| 6:05 pm            | Motion to retain Mr. Steven Berke, a professional parliamentarian:<br>"That Mr. Steven J. Berke be retained as parliamentarian for this Association;<br>That he be compensated in the amount of \$200 for his services at this meeting;<br>And that the President is authorized to enter into a contract with Mr. Berke for his services for the period from July 1, 2021 through June 30, 2022, subject to the approval of the Executive Committee." |
| 6:10 pm            | Principal's welcome message   |
| 6:15 pm<br>person) | Self introduction of current Officers and former President (1-2 min per<br><ul style="list-style-type: none"><li>● Harry Jackson, President elect</li><li>● Li Yang, 1st VP</li><li>● Jun Wang, 2nd VP</li><li>● Laura Marschoun, Secretary</li><li>● Hanning Chen, Corresponding Secretary</li><li>● Himanshu Verma, Treasurer</li><br/><li>● Nick Costescu, 2020-2021 TJPTSA President</li></ul>  |
| 6:25 pm            | Discussion of the VA PTA Intent Letter dated June 23, 2021 (led by Bonnie Qin)  |
| 7:30 pm            | Discussion of transitional and housekeeping business<br><br>- Audit committee formation (led by Li/Himanshu)  |

- Appoint chairs for standing committees (led by Bonnie)
- Class of 2025 regional parties planning (led by Bonnie)
- 2021-2022 membership products (led by Li)
- Discuss Standing Rules (led by Bonnie/Li)

7:55 pm

Set a date and time for next EC meeting

8:00 pm

Adjourn the meeting