



## TJ PTSA General Membership Meeting Minutes

9/12/2022 at 7:00 pm - 9:00 pm

### Attendees:

Executive Committees: President Yvette Rivers, First VP of Programming and Events Pratyush Nutalapati, Second VP of Membership and Fundraising Yehong Zhou, Third VP of Communications Laura Marschoun, Treasurer Neelam Janardhan, Secretary Qingying Lu.

Committee Chairs: Academic Support Committee (ASC) Chair: Haiyan Richter; ANGP Committee Chair: Mary Alice Heretick; College Outreach Committee (COC) Chair: Parvathi Rachakonda; Diversity Committee (DC) Chair: Michele Hyde; Hospitality Committee (HC) Chair: Colleen Bucher; Health and Wellness Committee Chair: Renee Rodriguez

Others: TJHSST Principal Ann Bonitatibus, SGA President Rushil Umaretiya

Other TJPTSA Members (129)

**Location:** Zoom Meeting

### Agenda

- I. Call to Order and Welcome: Yvette Rivers
- II. Agenda Adoption: Yvette Rivers
- III. Approval of 5/26/2022 GM Meeting Minutes (3 mins)
- IV. SGA Report: Rushil Umaretiya (15 mins)
- V. Principal's Remarks: Ann Bonitatibus (10 mins)
- VI. Introducing the PTSA Executive Board: Executive Board (15 mins)
- VII. Upcoming Committee Events & Needs: Pratyush Nutalapati & Committee Chairs (10 mins)
- VIII. Adopting Financial Review: Nell Janardhan (5 mins)
- IX. Proposed Baseline Budget and Vote: Nell Janardhan (15 mins)
- X. General Membership Meeting Rules: Yvette Rivers (20 mins)
- XI. Unfinished Business (5 mins)
- XII. New Business and Announcements (5 mins)
- XIII. Adjournment

### Call Meeting to Order

- A quorum was determined to be present and the president called the meeting to order (@7:04).
- The president reminded the assembly of preliminary meeting rules:
  - Please be respectful and courteous at all times. This includes refraining from any kind of insults.

- Use the Zoom function “Raise hand” to request to be recognized. Please do NOT interrupt our presenters.
- Only speak when she recognizes you.

### **Agenda Adoption**

- The proposed agenda has been sent out and published on the website.
- The Third VP moved to approve the proposed agenda and was seconded by the Treasurer.
- The Third VP moved to limit debate on the agenda to ten minutes and was seconded by the Treasurer.
- By 97% votes in favor and 3% abstained, the motion to limit debate on the agenda to ten minutes passed.
- The president opened the floor for discussion of the proposed agenda.
- As there was no discussion, the president asked the assembly to vote for the main motion.
- With 97% votes in favor and 3% abstained, the proposed agenda was adopted.

### **Approval of 5/26 GM Meeting Minutes**

- The draft minutes were sent out via email and have been available on the website. Since the minutes had been distributed in advance and there was no objection, the minutes were not read aloud during the meeting.
- As there were no corrections to the 2022-05-26 TJ PTSA GM Meeting Minutes, the minutes were approved as presented.

### **SGA Report - Rushil Umaretiya**

- Homecoming – week-long competition; starting next Monday, video game competition, t-shirt competition, new additions (TJ Olympics, donut speaking competition, etc.); need help from PTSA on homecoming dance for volunteers and food since only seniors have seen it as a result of COVID; Food can be dropped between tomorrow morning thru 9/23
- Pride flag: to help students feel more included
- Food waste initiative: look for a donation for refrigerator to save food
- Common Redesign
- End of Semester Town Halls: reopen that line of communication between teachers and students

### **Principal’s Remarks: Ann Bonitatibus**

- Thanks to SGA and student leaders for what they’ve done welcoming students
- About 20 new teachers this year
- The most normal back to school activities since COVID
- No major COVID outbreak; protocol in place for the communication
- Focus on caring culture and sense of belonging
- Submitted improvement plan to FCPS, including
  - Strengthening personal connections between teachers and students, relationships between school staff and parents, e.g. through designated school liaisons
  - Assist students with communication skills
  - Early academic intervention on English and Math; assign support teachers if a student has a grade below B minus;
- Continue Challenge Success program (manage expectation, de-couple workload and rigor, importance of sleep)
- IBET to IBEST for 9<sup>th</sup> graders this year – integrate math teachers into the program
- Senior resource lab: break silos

### **Introducing the PTSA Executive Board: Executive Board**

- Quick introductions of all PTSA Board members
- First diversity/heritage month events starts soon

- Pet therapy dogs will be back monthly starting from this Friday
- Thanksgiving teacher appreciation event in November

### **Upcoming Committee Events & Needs: Pratyush Nutalapati & Committee Chairs**

- Overview of 7 PTSA committees
- A review of Back to school programs: regional welcome party and back to school bash
- Diversity plan for next two months:
  - Hispanic Heritage Month Celebration: 9/30
  - Diwali: 10/28
- Planned events for 2023
- Call for volunteers

### **Adopting Financial Review: Nell Janardhan**

- The Financial Review Committee completed the Financial Review, and Nell was presenting the Financial Review on behalf of the Financial Review Committee.
- On behalf of the Financial Review Committee, Nell moved to adopt the Financial Review Report.
- By 97% votes in favor and 3% abstained, the motion to adopt the financial review report passed.

### **Proposed Baseline Budget and Vote: Nell Janardhan**

- Nell presented the proposed baseline budget
  - Proposed PTSA expenses: due to healthy financial status of PTSA,
    - \$13,400 for school and teacher support, in line with last year
    - \$26,120 for student support, increase from last year
    - \$2,500 for community support, increase from last year
    - \$8,137 for PTSA operations, in line with last year
  - Proposed Revenue: \$37,900 from membership, donations, and fundraising; \$5,500 decrease from last year due to reduced membership fee for 2<sup>nd</sup> parent and expected increase in donations
  - ANGP
    - No individual items identified
    - Proposed Revenue: \$50,000, Proposed Expenses: \$60,000
- Can have revisions to baseline budget at future GM meetings
- Can hold Q&A sessions on budget if requested
- On behalf of the Executive Board, Nell moved to adopt the proposed baseline budget.
- By 92% votes in favor, 1% oppose, and 6% abstained, the motion to adopt the proposed baseline budget passed.

### **General Membership Meeting Rules: Yvette Rivers**

- Introduction of the background:
  - Members in the past requested the creation of meeting rules to make sure that these general membership meetings run smoothly.
  - Last spring, the PTSA Bylaws Committee at the time started to draft such rules and provided their input to the Board. A professional Parliamentarian reviewed those rules.
  - The new PTSA Board has approved, via a unanimous vote, a proposed set of meeting rules. The board is asking the membership to approve this baseline set of meeting rules, with the understanding that this rule set is not set in stone and can be modified at any future meeting, via a membership vote. The board will make note of proposed modifications for consideration at the next GM meeting, if any are received.
- On behalf of the Executive Board, the PTSA Treasurer moved to adopt the proposed General Membership Meeting rules, with the understanding that proposed modifications will be noted and considered at the next General Membership Meeting.
- Mr. Harry Jackson spoke in opposition to the proposed rules about the prohibition of recording.
- Ms. Elaine Maag is excited to see the rules to ensure more voices can be heard.

- Ms. Natalie Coburn fully supports the attention to focus to get things done for the students and parents and what this organization is about.
- Mr. Harry Jackson raised a question about Mr. Brian Davison not being admitted into the meeting. The chair noted that she did not see Mr. Brian Davison in the meeting waiting room and that the meeting hosts would let him in if he was in the waiting room.
- By 92.4% votes in favor, 1.3% opposed, and 6.3% abstained, the motion to adopt the proposed General Membership Meeting rules passed, with the understanding that proposed modifications will be noted and considered at the next General Membership Meeting.

#### **Unfinished Business**

- N/A

#### **New Business and Announcements**

- N/A

#### **Adjournment**

- Meeting was adjourned @8:18 pm

Minutes Prepared by Qingying (Ally) Lu, TJHSST PTSA Secretary.

Minutes Approved as \_\_\_\_\_ Presented or \_\_\_\_\_ Amended on \_\_\_Month xx, 2022\_\_\_