



TJ PTSA Executive Board Meeting Minutes

10/27/2022 at 7:00 pm - 9:00 pm

Attendees:

Executive Committees: President Yvette Rivers, First VP of Programming and Events Pratyush Nutalapati, Second VP of Membership and Fundraising Yehong Zhou, Third VP of Communications Laura Marschoun, Treasurer Neelam Janardhan, Secretary Qingying Lu

Committee Chairs: ANGP Committee Chair: Mary Alice Heretick; College Outreach Committee (COC) Chair: Parvathi Rachakonda; Diversity Committee (DC) Chair: Michele Hyde; Hospitality Committee (HC) Chair: Colleen Bucher; Health and Wellness Committee Chair: Renee Rodriguez

Location: Google Meet

Agenda

1. Call meeting to order
2. Approval of October 3rd EB Meeting Minutes
3. Principal's Report
4. Treasurer's Report
5. Committee Appointments
6. Committee Plans - Presentations and Approval
7. Bob Phillips Morehead-Cain Request
8. Membership & Fundraising Update
9. Communications Update
10. General Membership Meeting Planning
 - a. Draft Agenda
 - b. Review of 9/12/22 GM Meeting Minutes
 - c. Registration and Member Verification Process
11. Parliamentarian Decision
12. Other Unfinished Business
13. New Business
 - a. Parent Concerns
14. Adjournment

Call Meeting to Order

- A quorum was determined to be present and the president called the meeting to order (@7:02).

Approval of 10/3/22 EB Meeting Minutes

- Since the minutes had all been distributed electronically in advance and there was no objection, the minutes were not read aloud during the meeting.
- As there were no additional corrections to the 2022-10-03 EB Meeting Minutes, the minutes were approved as presented.

Principal's Report

- Football game tomorrow is canceled due to flu hit; 20 kid sent home due to flu; when 10% reached, dept. of health will get involved
- School is monitoring English and Math results closely and will step in to help early when students score a B- or below
- Heritage event went well; Diwali event tomorrow; parent liaison 9th grade parent book club ended last Wednesday; created a social gathering for Hispanic parents
- Held Orchestra concert and band concert. Theater play is coming
- Students been having fun with Spirit Week this week
- Tutor.com is a great free resource for students
- Board members brought up feedback from a parent that some teachers late in grading assignments - Ann suggest to address with teachers first; teachers have been hit by sickness recently; Yvette suggested Ann to provide this information to parents in the Principal's Coffee; Available communication channels for students: Wellness Coalition meetings, Human Relation Committee meetings, Monthly SGA Meetings; Ann suggested students learn to work with SGA officers.

Committee Plans - Presentations and Approval

Academic Support Committee:

- Coffee with counselors will be in person and held earlier (Dec.) this year; there will be a few other virtual events; Par suggested Academic Support Committee to communicate parent's academic concerns to school; add Shawn Frank as the school POC; Ann suggested to conduct one Navigate TJ event per semester; suggest to hold them during the day time

ANGP:

- Update Dylan and Chrystal as school POCs

College Outreach (Par)

- Channel parents' voice to school; better inform parents with information from school
- Will summarize information shared by parents

Diversity Committee (Michele)

- Diwali celebration tomorrow

Pratyush Nutalapati joined at 7:45pm

Hospitality Committee (Colleen)

- Thanksgiving luncheon with Thanksgiving around the World theme

Health and Wellness Committee (Renee)

- Plan to do book clubs for parents of each grade
- School POCs will suggest topics based on what they observed or heard from students
- Suggest have Health and Wellness as the theme for a GM meeting - will discuss more before a decision is made

Will be nice to have a master sheet to see the dates of all events

Laura moved to vote on the plans by the above committees, seconded by Nell. passed unanimously.

Bob Phillips Morehead-Cain Request (Yvette)

- Mr. Philips requested that the PTSA handle the nomination for the University of North Carolina Scholarship. All agreed that the PTSA should not manage the student nominations, but agreed on the importance of TJ students having the opportunity to pursue scholarships.
- According to Dr. Bonitatibus, only a few scholarships require school nominations.
- Par will solicit parent volunteers to look into high school scholarship nominations.

Treasurer's Report (Nell)

- Under-spent at Hispanic event
- Surpassed the membership due target
- Can recalibrate the budget in December, if necessary
- Will review in the next GM meeting

Additional Committee Appointments

- **ANGP (from Mary Alice)**

Fundraising: Kelly Denny, Class of 2023 parent, parent liaison for class
 Decorating: Lauren Tidewell (will look for a co-chair for this subcommittee)
 Raffles/Prizes/Goody Bags: Anna Ganesan
 Food: Srielja Palle, Class of 2026 parent; Sanitha Vadlapatla, Class of 2023
 Volunteers: Ranoj Ranjan, Class of 2023

- **Diversity (Michele)**

Karen Monaco, Trina Bilal, Chi Yi, Vrushali Gosavi, Vinnie Sawant, Srilekha Palle, Kareena Nair, Ricardo Huaman, Injung Lee, Monica Kumar

- **Health and Wellness (Renee)**

Tanya Bridges

- **Hospitality (Colleen)**

Julie Kao, Zhao Lu

- Michele moved to make the above appointments, seconded by Nell. Passed unanimously.

Membership & Fundraising Update (Yehong)

- Working on printed directory
- Need to switch from PayPal to LumaPay, requested by AtoZ. Nell will investigate how secure LumaPay is. We will need to revisit our contract with AtoZ
- Teacher membership drive
- Add it to Sunshine Fund Donation; Dr. B can add Sunshine Fund Donation information in her weekly newsletter with staff

General Membership Meeting Planning

- Draft Agenda
 - Renee will be absent, and a substitute will be present
 - Nell will stress that parents can reach out to her to provide input and ask questions about the budget and Treasurer's Report
- No objections to the 9/12/22 GM Meeting Minutes draft
- Registration and Member Verification Process discussed
- Plan to send an email about the upcoming GM Meeting this Saturday
- Allow committee members to post to the chat

- Will not let telephone calls in, to ensure that identities are known

New Business

- Student Club Support - Yvette will send materials to the board to review

Adjournment

- Meeting was adjourned @9:07 pm

Minutes Prepared by Qingying Lu, TJHSST PTSA Secretary

Minutes Approved as _____ Presented or X Amended on Nov 16, 2022