



TJ PTSA Executive Board Meeting Minutes

02/08/2023 at 7:00 pm - 9:00 pm

Attendees: Executive Board

President: Yvette Rivers; Second VP of Membership and Fundraising: Yehong Zhou; Third VP of Communications: Laura Marschoun; Treasurer: Neelam Janardhan; Secretary: Qingying Lu; Academic Support Committee (ASC) Chair: Haiyan Richter; Diversity Committee (DC) Chair: Michele Hyde; Hospitality Committee (HC) Chair: Colleen Bucher; Health and Wellness Committee Chair: Renee Rodriguez

Location: Google Meet

Agenda

1. Call meeting to order
2. Approval of Jan 5th EB Meeting Minutes
3. Approval of Jan 26th Special EB Meeting Minutes
4. Treasurer's Report
5. Membership & Fundraising
6. Communications
7. Committee and Officer Reports
8. Survey Status
9. Nominating Committee Update
10. General Membership Meeting Attendees
11. Update on Printed Directory Decision for Next Year
12. Other Unfinished Business
13. New Business
14. Adjournment

Call Meeting to Order

- A quorum was determined to be present and the president called the meeting to order (@7:02pm).

Approval of Jan. 5th EB Meeting Minutes

- Conditional approval by the board, pending updates from Mary Alice and Par

Approval of Jan 26th Special EB Meeting Minutes

- Will vote and approve in the next board meeting

Treasurer's Report (Nell)

- Reviewed committee expenses so far – a few checks outstanding
- Lunar New Year – all checks issued except one \$100 from Cherry
- Student clubs – issued all checks except Chemical Club
- Completed the transition to the new payment processor for the A2Z platform

Membership & Fundraising (Yehong)

- Donations have been tied to specific events
- Directory distribution ongoing
- SAT/ACT practice test fund-raiser with Princeton Review – Since Academic Booster plans to do it in Spring, PTSA will not do it in the Spring. PTSA reserves the right to do it in the fall.

Communications (Laura)

- Newsletters submissions were received in timely manner for the most part

Committee and Officer Reports

- **ANGP (Yvette on behalf of Mary Alice)**
 - Nell moved to appoint the following people to the ANGP committee, seconded by Laura. Unanimously approved
 - Manisha Bhat
 - Trina Bilal
 - Sherry Chen
 - Tony DePew
 - Roshini Kale
 - Connie Fan
 - Cherry Li
- **Academic Support (Haiyan)**
 - Navigating TJ - Math and Science next Thursday; 3 students and 2 parents on the panel; 80 registrations so far; collecting questions now
 - Next big event will be AP tests weeks snacks, proctors, and other administrative support
- **College Outreach (Yvette on behalf of Par)**
 - Senior students and parents panel discussion is coming up
- **Diversity (Michele)**
 - Black history month celebration next Friday
- **Health & Wellness (Renee)**
 - Lunch for counselors today
 - Mardi Gras Healthy snacks – 2/21
 - Parent support group kickoff – 3/1; three events: supporting your child through anxiety; help your child with executive function; senior parent panel
 - Wait to hear back from school on Chili Cookout
 - Met with students today on 'laugh more stress less' week (last week of April)
- **Hospitality (Colleen)**
 - Valentine's day teacher appreciation event - 2/14

Survey Status (Yvette)

- 147 responses already

- 35 student members without non-FCPS email addresses – Laura will email their parents
- Yvette will send a reminder to Ann to encourage staff members to respond to survey
- Yvette will review the survey results and share with the board

Nominating Committee Update (Yvette)

- Will kickoff the process tomorrow – email will only go to members
- A few changes to the form due to the changes to the bylaw this year, including multiple candidates are allowed for each EC role

General Membership Meeting Attendees

- Yvette: Do we want to limit future meetings to members only? Challenge in virtual meetings when too many non-members attend.
- Nell: what percent of non-members attending? 28/152 in the recent meeting
- Nell; what would be the cons if we do it?
- Renee: could be perceived as elitist; cutoff information flow regarding principal report, SGA report, etc.
- Colleen: Is GMM a recruiting tool for new members?
- Ally: GMM also lets parents know about upcoming events
- Nell: we don't want PTSA to be perceived as elitist
- Yvette recognized the benefits of allowing non-members to attend
- Renee: Ally's email to non-member registrants might also discourage non-members from attending these meetings

Update on Printed Directory Decision for Next Year

- Yvette, Yehong, Laura, and Nell will discuss pros and cons for continuing printed directories;
- Will include recommendations in the agenda for the next EB meeting

Other Unfinished Business

- Internal calendar – Laura can answer questions; Committee chairs should add events to the calendar as soon as they have a tentative date/time

New Business

- None

Adjournment

- The meeting was adjourned at 9:00pm.

Minutes Prepared by Qingying (Ally) Lu, TJHSST PTSA Secretary

Minutes Approved as ___X___ Presented or _____ Amended on ___March 9, 2023___