



## TJ PTSA General Membership Meeting Minutes

05/25/2023 at 7:00 pm - 9:00 pm

### Attendees:

Executive Committees: President Yvette Rivers, Second VP of Membership and Fundraising Yehong Zhou, Third VP of Communications Laura Marschoun, Treasurer Neelam Janardhan, Secretary Qingying Lu.

Committee Chairs: ANGP Committee Chair: Mary Alice Heretick; College Outreach Committee (COC) Chair: Parvathi Rachakonda; Diversity Committee (DC) Chair: Michele Hyde; Hospitality Committee (HC) Chair: Colleen Bucher

Principal: Ann Bonitatibus

Parliamentarian: Jeff Neurauter

Other TJPTSA Members (100)

Non-members (3)

**Location:** In-person meeting at TJ Cafeteria

### Agenda

- I. Call to Order and Welcome: Yvette Rivers
- II. Agenda Adoption: Yvette Rivers
- III. Approval of April 20 GM Meeting Minutes (3 mins)
- IV. Principal's Greeting: Dr. Ann Bonitatibus (5 mins)
- V. SGA Report: Rushil Umaretiya (10 mins)
- VI. Treasurer's Report: Nell Janardhan (15 mins)
- VII. End of Year Announcements (5 minutes)
- VIII. President's Final Report: Yvette Rivers (5 mins)
- IX. Officer Election (60 mins)
  - A. Adopting rules
  - B. Nomination of candidates
  - C. Candidate statements
  - D. Voting
- X. Unfinished Business (5 mins)
- XI. New Business (5 mins)
- XII. Adjournment

### **Call Meeting to Order**

- A quorum was determined to be present and the president called the meeting to order (@7:00).

### **Agenda Adoption**

- The proposed agenda is shown on the screen.
- Third VP moved to approve the proposed agenda and was seconded by the treasurer.
- No further discussion on the proposed agenda. With 100% votes in favor, the proposed agenda was adopted.

### **Approval of 4/20 GM Meeting Minutes**

- The draft minutes were sent out via email and have been available on the website. Since the minutes had been distributed in advance and there was no objection, the minutes were not read aloud during the meeting.
- As there were no corrections to the 2023-4-20 TJ PTSA GM Meeting Minutes, the minutes were approved as presented.

### **Principal's Report - Dr. Ann Bonitatibus**

- Thanked the PTSA Executive Committee for their great contribution to the community.
- Thanked teachers for their hard work.
- Thanked parents for supporting the students and the school.
- Exciting events to round up the year, including J-day tomorrow and ANGP.

### **Treasurer's Report - Nell Janardhan**

- ANGP: 53K in revenue, exceeding the goal of \$50K. Incurred \$40K to date. Estimate spending \$20K additional till the end of the year.
- PTSA: \$42K in revenue, exceeding the goal of \$40K. \$33K spending to date. \$13K more before the end of the year, will be less than planned, due to parents' generous donations

### **Proposed Budget Revision- Nell Janardhan**

- Nell, representing the board, moved to allocate \$3,500 on regional welcome parties in August, \$1,000 on teacher welcome back event, and \$5,000 on back to school bash. The reason for the proposal is so that the parents can be reimbursed faster as the spending for these events will occur before the first GM meeting.
- Q: Is it consistent with what we did in the past? A: yes.
- A member made a motion to amend the first motion to allocate \$500 to the Hispanic Heritage Event. Seconded by another member. With 100% votes in favor, the motion passed.
- With 100% votes in favor, the motion to allocate funding to the above beginning-of-the-year events passed.

### **End of Year Announcements**

- Purchase the ANGP tickets now before the price goes up.
- Student check-in happens at 10:30pm. No big backpack allowed. Student check-out at 5am.
- Call for non-senior parent volunteers who will work on 2 to 3 hour shifts.

### **President's Final Report**

- Our term will continue till the end of June.
- Yvette recalled how she and the board have worked together with the community in the past 18 months, and thanked the support she has received.

### **Officer Election (60 mins)**

- Adopting rules
  - The treasurer moved to have Jeff Neurauter serve as presiding officer for the election. Seconded by the 3rd president. All in favor.

- Yvette moved the adoption of the proposed rules of election that were emailed out in advance of this meeting. Since the motion is made on behalf of the Executive Board, no second is necessary. There was no debate.
- With all votes in favor, proposed rules were adopted.
- Nomination of candidates
  - The Nominating Committee representative announced nominated candidates: For President: Neelam “Nell” Janardhan, For First Vice President of Programming & Events, Karen Monaco; For 2nd Vice President of Membership & Fundraising, Julia Li; For 3rd Vice President of Communications, Ye “Maggy” Li; For Treasurer, Seema Lohia Singh; For Secretary, Mary Paul.
  - Michele Hyde nominated Laura Marshchoun for the 1st Vice President of Membership & Fundraising from the floor.
- Candidate statements
- Voting
  - Voice votes were conducted for the offices with only one nominee. With a majority in favor
    - Nell was elected into the office of the president.
    - Julia was elected into the office of 2nd vice president.
    - Maggy was elected into the office of 3rd vice president.
    - Seema was elected into the office of treasurer.
    - Mary was elected into the office of secretary.
  - Election was conducted for the office of the first vice president as there were two candidates. A total of. A total of 108 votes were cast. Laura received 92.6% of votes and was elected into the office of 1st vice president.

### **Unfinished Business**

- A member made the suggestion to modify the membership registration form to add an “other” option since the PTSA membership is open to all.

### **New Business and Announcements**

- Nell, representing the PTSA, presented the farewell gift to Yvette.

### **Adjournment**

- Meeting was adjourned @8:51 pm.

Minutes Prepared by Qingying (Ally) Lu, TJHSST PTSA Secretary.

Minutes Approved as \_\_\_x\_\_\_ Presented or \_\_\_\_\_ Amended on \_\_\_September 14, 2023\_\_\_