



**TJ PTSA Executive Committee Special Meeting Minutes**  
02/27/2025

**Email Attendees: Executive Committee:** President: Neelam Janardhan; First VP of Programing and Events: Catherine Li; Second VP of Membership; and Fundraising: Julia Li, Third VP of Communications: Maggy Li; Treasurer Dinesh Kumar; Secretary: Sanjay Parthasarathy

**Background:** The PTSA desires a Vice Chair for College Outreach and Planning, to help the Chair of the College Outreach and Planning committee, Radha Yellepeddy, in ensuring smooth operation of the committee's activities. The selected individual will shadow the Chair for the remaining school year and will take on the Chair position in the 2025-2026 academic year.

Radha Yellepeddy recommended Ms/ Mara Marshall (who had volunteered on several occasions this year) to be the Vice Chair of College Outreach and Planning committee. Mara has relevant experience that would make her a suitable candidate for this Vice-Chair role, and her volunteerism and experience will suit her well to take on the Chair role next year.

**Voting:** Motion was proposed by Nell Janardhan, and seconded by Catherine Li to appoint Ms. Mara Marshall as the Vice Chair of the College Outreach and Planning Committee of the TJPTSA for the academic year 2024-2025.

All Executive Committee members voted **via email**, and on 2/27/25, the executive committee unanimously approved appointing Ms. Mara Marshall to the position of Vice Chair of the College Outreach and Planning Committee of the TJPTSA for the academic year 2024-2025.