



TJ PTSA General Membership Meeting Minutes

12/11/2025 at 7:00 pm – 8:15 pm

Attendees:

Executive Committee

President: Catherine Li; First VP of Programming and Events: Kokeb Kassa; Second VP of Membership and Fundraising: Maggy (Ye) Li; Third VP of Communications: Thomas Stauber; Treasurer: Dinesh Kumar

Executive Board

ANGP: Deepika Sood; Academic Support: Lili Cui; Hospitality: Latha Pesaladinne; College Planning: Mara Marshall; Health & Wellness: Ann Payne

Others

Principal: Michael Mukai

SGA: Jocelyn Huie (President)

Class Council Officers: Audrey Li, Bella Lim, Sophie Kim

Special Speaker: Danielle Armstrong (Social Worker)

Total PTSA members in attendance: 68

Total non-members in attendance: 21

Location: Virtual

Agenda

- Call to Order and Welcome: Catherine Li (1 min)
- Appointment of Temporary Secretary (1 min)
- Agenda Adoption: Catherine Li (1 min)
- Approval of 5/1/2025 and 9/25/2025 GMM Minutes (1 min)
- Principal's Report and Q&A (20 mins)

- SGA and Class Council Report (10 mins)
- Treasurer's Report: Dinesh Kumar (5 mins)
- Student Club & Membership update - Maggy Li (5 mins)
- Resources sharing by Social Worker (10 mins)
- Committee Reports - Kokeb (20 mins)
 - ANGP - Deepika Sood and Dunia Pardo
 - Academic Support - Lili Cui
 - College Planning - Mara Marshall
 - Health and Wellness - Ann Payne
 - Hospitality - Latha Pesaladinne
 - Reflections - Meredith Caldwell
- Nominating Committee update - Jane Iyengar (2 mins)
- Adjournment

Call meeting to Order

- A quorum was determined to be present and the president, Catherine Li called the meeting to order (@7:02pm).

Appointment of Temporary Secretary

- Due to the PTSA secretary's flight back from business travel got delayed, she could not join the meeting. Based on Robert's Rule, the PTSA president Catherine nominated second VP Maggy Li to be the Secretary Pro Tem (i.e., temporary secretary). Dinesh moved the proposal of nomination and Tom seconded. The entire PTSA board voted yes to approve the nomination.

Agenda Adoption

- The proposed agenda was published on the website and notified via the weekly membership newsletter.
- The agenda was displayed onscreen for reference of the attendees present during the meeting.
- Dinesh passed the motion to approve the agenda, seconded by Tom. The agenda was adopted with 100% of the votes in favor.

Approval of 5/01/2025 and 9/25/2025 GM Meeting Minutes

- The 5/01/2025 and 9/25/2025 GMM draft Minutes were available on the TJ PTSA website, and notifications of the minutes were sent via newsletter posts and dedicated email.
- The President solicited comments/corrections to the minutes. There were no comments nor corrections to the 5/01/2025 or 9/25/2025 TJ PTSA GM Meeting minutes; and the minutes were approved as presented.

Principal's Update

- The principal Mr. Mukai reported a very successful 40th anniversary celebration, in partnership with the TJ Partnership and supported by TJ PTSA. The celebration events included the 40th anniversary football game with special jerseys and alumni recognitions on Friday 10/24, all-class open house on Saturday 10/25 and an evening banquet at the Tysons Hilton on Saturday 10/25. All events were well attended by the TJ community, especially the TJ alumni, with some classes hosting their own reunion events. He thanked the Partnership Fund and PTSA. He also encouraged everyone to check out the new Alumni Wall of Honor and Gallery of Achievements
- PTSA solicited some questions from parents before the meeting. Mr. Mukai answered those questions during the meeting.

Student Government Association (SGA) Report – Jocelyn Huie and Class Council Officers

- SGA President Jocelyn and several class council officers presented a summary of upcoming events/initiatives for each class.
 - Class 2029 (Sophie Kim): Merchandise Sale, IBET Olympics, and Post-IBET Olympics
 - Class 2028 (Bella Lim): Apparel/Merchandise Sale, Ice Skating Fundraiser, Kings Dominion Trip
 - Class 2027 (Audrey Li): Double Goods Popcorn Fundraiser, Volleyball Tournament, Spring Fling
 - Class 2026 (Jocelyn Huie): Holiday Event, Graduation Store, Soak a Senior, Prom, Graduation Ceremony, ANGP
- Jocelyn also gave a recap of SGA sponsored past events, including the successful homecoming week, the 2029 class council elections, Halloween spirit week, and Turkey Grams. She highlighted volunteering and donation needs for the upcoming Winter Bash.
- Lastly, Jocelyn shared some key upcoming events, including Spirit Week, Toy Drive and the Talent Show.

Treasurer's Report

- The treasurer – Dinesh Kumar – presented the budget vs. actuals-to-date. Expenses are on track, with anticipated upcoming big expenses such as ANGP and AP Snacks.
- PTSA was very grateful for the strong membership growth so far. Dinesh emphasized the importance of strong membership since it is PTSA's largest revenue source to continue the support to the school and our students.

Student Club & Membership Update

- The PTSA president congratulated the five winners of the TJ Outstanding Employee Award and quickly went over the communications channels including website, email and weekly newsletter before passing the presentation to the second VP. The second VP Maggy Li gave a quick update of PTSA's grant support for student cultural celebration. PTSA already awarded \$500 each to three student clubs. She encouraged more grant submissions. The second VP then highlighted the strong membership growth (949 members) and donation (\$10,991) and thanked the TJ community for their generosity and support.

Resources sharing by Social Worker

- The school social worker Danielle presented a resource video highlighting available resources such as Hazel Health, Psychology Today, Jefferson Junction, Food Pantry, Consent to Share, FCPS Family Academy, etc.

PTSA Committee Updates

- The first president Kokeb gave an update of the activities the Academic Support Committee sponsored, including Navigating TJ - Who is Who and Navigating TJ - Match, Science and Research. There is also an upcoming event to continue the Navigating TJ series with focus on humanities. She then emphasized the parent support needed for the AP Exam Support. With likely more than 5000 exam takers, PTSA would need a lot of volunteers for proctoring and snack help.
- The Health & Wellness Committee chair gave an update of the activities the committee led or supported, including the Parent Book Club, supporting the Mental Health Coalition, and student

services support. The chair reiterated the resource video provided by the school. The chair also provided some education for the Therapy Dog Program.

- The Hospitality Committee chair gave an update of the recent activity - Thanksgiving Luncheon, which was a great success with the support from lots of volunteers. The TJ staff appreciated the warmth and love shown from the TJ community. The chair also highlighted some upcoming events, including Holiday Gift Cards, Valentine Day Treats, Spring Luncheon, Staff Appreciation Week, etc.
- The College Planning Committee chair gave an update of completed and upcoming events, including the completed webinar “Beyond Prestige: Finding the Best-Fit College and Major”. There are also several upcoming ones including one focusing on mental health, another focusing on financial aid and merit scholarship and the third one inviting our senior students to share what worked and what didn't.

Adjournment. Meeting adjourned at 8:42 pm EST

Minutes Prepared by Maggy Li, TJHSST PTSA Secretary Pro Tem

Minutes Approved as ____ Presented or ____ Amended on _xx

DRAFT