



TJ PTSA Executive Board Meeting Minutes

02/18/2026 at 8:00 pm – 9:30 pm

Attendees:

Executive Committee

President: Catherine Li; First VP of Programming and Events: Kokeb Kassa; Second VP of Membership and Fundraising: Maggy Li, Third VP of Communications: Thomas Stauber Li; Treasurer: Dinesh Kumar; Secretary: Raji Madhuvana

Executive Board

ANGP: Deepika Sood, Dunia Pardo; Hospitality: Latha Pesaladinne; Health & Wellness: Ann Payne; Academic Support: Lili Cui;

Others

Principal: Michael Mukai

Location: Google Meet

Video call link: <https://meet.google.com/bue-agvq-ycy>

Or dial: (US) +1 262-563-3812 PIN: 605 905 045#

Invited:

TJ PTSA Executive Board Members

Agenda

- Call meeting to order - **1 min**
- Approval of prior meeting minutes - **1 mins**
 - EB meeting on Oct 29
- Principal's report - **10 mins**
- Financials as of Jan 31 and [Budget](#) (Dinesh) - **5 mins**
- Committee update on all planning - **20 mins**

- Academic Support
 - ANGP
 - College Planning
 - Health & Wellness
 - Hospitality
 - Membership/fundraising updates (Maggy) - **5 mins**
 - Communication updates (Tom) - **5 mins**
 - Others - **15 mins**
 - Culture celebration budget - per event or per club or a hybrid approach
 - Use PTSA online store - consider 90/10 or some other split
 - Artwork fundraising
 - Class Council fundraising
 - Potentially other clubs
 - FCCPTA nomination
 - GMM agenda items
 - Other Student Support
 - Adjournment
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Call meeting to Order

- A quorum was determined to be present and the president, Catherine Li called the meeting to order (@8.02pm).

Approval of prior meeting minutes draft:

- The committee sought feedback on the draft meeting minutes from past EB meeting held on October 29th 2025 and it got approved by the EC and EB without any corrections.

Principal's Update

- The principal Mr. Mukai provided shared updates regarding recent activities held and student accomplishments:
 - Science fair was conducted successfully despite challenging weather conditions
 - Gymnastics, boy's and girl's swim teams won district titles and advancing to regionals
 - Wrestling and basketball teams headed to regionals
 - TJ celebrated the first winter olympian
- Mr. Mukai shared that tests for AI Olympiad, Physics Olympiad qualifying exams and preparations for the March regional science fair are underway
- TJ had 8 semi finalists (top 300) and one finalist (top 45) in the Regeneron Talent Search
- National Merit: Preliminary counts show 112 semi-finalists and approximately 105 finalists (out of only 16,000 nationwide).
- Therapy Dog Protocol: Safety protocols and paperwork for therapy dogs were updated and implemented to ensure student safety regarding allergies. A successful therapy dog event has already been held.
- Staff Wellness: Proposed sessions for staff wellness include potentially teaching Mahjong, cake decorating, and glass decoration. Mr. Mukai suggested coordinating these efforts with Sarah Wright and Mary Beth.
- Mr. Mukai requested on behalf of the school, PTSA support for various student and educator recognitions.

- o Updating pictures in the "Gallery of Achievement" for current students.
- o Printing and adding record boards to document the history and impact of TJ students and alumni.
- o Issuing Virginia High School League (VHSL) medals and patches to students who win district and regional championships (which can be worn at commencement). The school has already purchased these.
- o Purchasing red stoles to wear with graduation gowns for VHSL awards.
- o Purchasing significant commencement medals for students who meet the "3E" qualifications (engagement, enrollment, and enlistment) from the Virginia Department of Education.
- o A "TJ Recognizes Excellence" award for educators who made a difference in students' journeys to TJ. Freshman have nominated educators from previous schools.
- o Additionally, graduating seniors will be asked to nominate a TJ teacher for an educational excellence award, to be presented as a surprise during senior week or graduation.
- Mr. Mukai will be present at the GMM on 02/26/2026 to answer any questions from the parent community.

Financial and Budget Report by the treasurer

- The treasurer , Dinesh Kumar presented the Balance Sheet (as of January 31, 2026): Total assets across PTSA and All Night Grad Party (ANGP) accounts exceed **\$100,000**.
 - o The ANGP account holds significant funds (approximately **\$45,000**), with expenses expected to start soon.
 - o The PTSA account is at **\$56,000**.
- **Profit & Loss:**
 - o ANGP revenue is strong. The account received a **\$2,000** donation from the American Legion.
 - o PTSA fundraising revenue is expected to hit the target.
 - o **Student vs. Staff Spending:** Spending to date shows more expenditure on school and teachers than on students. This is expected to change as student support spending kicks in.
 - o An additional **\$500** was approved/discussed for a new event (potentially TJ's Got Talent winners).
 - o There was discussion and some confusion regarding the budget amendment process for unexpected expenses. Danish emphasized presenting actual facts.
 - o The GMM needs to pass motions to amend the budget and seek approval to use current funds for next year's incoming freshmen events (e.g., regional gatherings).
- **Membership:** Membership is strong, exceeding **1,000** members, including many student memberships. TJ may have the highest membership in Virginia.
- **ANGP Claims:** ANGP claims should be filed as expenses are incurred.

Committee and chair updates

- Deepika Sood provided the below updates on ANGP and Senior Activities:
 - **Tickets:** Ticket sales are currently low (approximately **130** tickets sold) compared to previous years. However, ticket sales are expected to increase significantly in March and April.
 - **Grad Store:** The Grad Store remains open until February 28, potentially extended by a week.
 - **Distribution:** Yard signs and other orders will be placed after the store closes. Distribution to families is planned to begin after spring break.
 - **Senior Presentation:** ANGP requested that Miss Crane and Mr. Roth add an ANGP information slide to the senior presentation scheduled for next week.
 - **Food & Location:** The ANGP will include plenty of food, drinks, and entertainment for students. Holding the event **inside the school** simplifies logistics, saves costs, and has historically resulted in higher attendance.

Upcoming meetings and Social Events:

- The next GMM meeting is on 02/26/2026 and it is going to be a virtual meeting.

Adjournment. Meeting adjourned at 9:35 pm EST

Minutes Prepared by Raji Madhuvana, TJHSST PTSA Secretary

Minutes Approved as X Presented or Amended on 03/25/2026